

Alpine Montessori School **Elementary** Enrollment Contract
 908 N. 6th St. * Alpine, TX 79830 * (432) 837-2173
 www.alpinemontessori.org

This is a contract between the undersigned person and the Alpine Montessori School (identified as “the parties” hereafter). By signing this contract, the undersigned parties agree to enroll the following named child in the Alpine Montessori School for the school year, subject to the terms and conditions specified in this enrollment contract. By signing this contract, the undersigned parties are representing that they have the legal capacity to enter this contract and agree to be bound by the terms and conditions specified in the contract.

Child's Name:		Grade enrolling:	
Nickname, if applicable:	Date of birth:	Home ph #:	
Child's address: City, State, Zip:	Email addresses Mother: Father:		
Date of Admission:	Program: Monday-Friday: <input type="checkbox"/> Academic Day <input type="checkbox"/> Extended Day		
Parents' or Guardians' Name:	Address (if different from the child's address)		
List phone numbers while child will be in care: <i>(please circle preferred contact number)</i>			
Mother cell:		work:	
Father cell:		work:	
Guardian cell:		work:	
Person to call in emergency if parent/guardian cannot be reached:	Phone number:	Relation to child:	
I hereby authorize Alpine Montessori School to allow my child to leave the facility ONLY with the following persons:			
List any special issues that your child may have, such as allergies, existing illness, previous serious illness, injuries during the past 12 months, any medication prescribed for long-term continuous use, and any other information in which staff should be aware. (if NONE, please indicate) This information is very important in the event of an emergency.			

AUTHORIZATION FOR EMERGENCY MEDICAL ATTENTION:

In the event I cannot be reached to make arrangements for emergency medical attention, I authorize the facility director or person in charge to take my child to:

Name of Physician	Address	Phone number
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I give consent for necessary emergency treatment when my child is in the care of a physician and/or hospital/clinic.

Signature - parent or legal guardian	Date
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Maternal Grandparent Information

Name:	Address:
	Email:

Paternal Grandparent Information

Name:	Address:
	Email:

Vaccination Policy:

Alpine Montessori follows the requirements put forth by the Texas Department of Health and Human Services' Minimum Standards regarding immunizations for children enrolled at our school. While this policy allows for parents to obtain a waiver to exempt their child from receiving vaccines, we strongly encourage parents to consider the importance of vaccines for the overall health of our community. Should the vaccination rate of our student body fall below the threshold of 95%, we reserve the right to deny enrollment to unvaccinated children until we again reach a safe level for herd immunity. In the event of an outbreak of disease at Alpine Montessori that is deemed preventable under the current TDHHS minimum standards for immunization in school-aged children, unvaccinated students will be required to stay home until 48 hours after the disease is no longer present at the school.

Terms and Conditions of Enrollment

1. This contract, signed by the child's parent(s) or other legally responsible adult(s) and accompanied by a \$100.00 non-refundable registration fee, as well as all other paperwork required for enrollment as identified in the Alpine Montessori Parent Handbook for the school year, must be received and accepted by the Alpine Montessori School. The Alpine Montessori School accepts the contract only when the Alpine Montessori School's representative signs the contract. The Alpine Montessori School is under no obligation to

hold or reserve a place for any student until the school accepts this contract. The original copy of the completed contract will be maintained in the custody of the Alpine Montessori School.

2. By signing this contract, the undersigned parties acknowledge and agree to be bound by all Alpine Montessori School policies and procedures as described in the Parent Handbook for the school year. The undersigned parties acknowledge and agree that the failure to abide by the Alpine Montessori School policies and procedures as described in the Parent Handbook for the school year can result in the suspension or dismissal of the child from the Alpine Montessori School. The parties acknowledge and agree that the Alpine Montessori School retains the right to suspend or dismiss a child from the school in cases of serious disruption to the learning environment or in any case that may represent a danger to the health, safety or well-being of the Alpine Montessori School students or staff.
3. By signing this contract, the child’s parent(s) or other legally responsible adult(s) agree(s) to pay tuition to the Alpine Montessori School according to the following tuition schedule, based on a 10 month school year.

ACADEMIC DAY	AFTER-SCHOOL CARE
8:00 AM – 3:00 PM	3:00 PM – 5:30 PM (includes early arrival at 7:45 AM)
\$6250/yr or \$3125/semester or \$1562.50/bi-semester or \$625/mo.	\$1000/yr. or \$500/semester or \$250/bi-semester or \$100/mo.

4. Tuition must be paid in advance, or in semester, bi-semester, or monthly installments over 10 months according to the previous schedule. *By signing this contract, the child’s parent(s) or other legally responsible adult(s) agree(s) to pay the bill no later than the first of each month and also agree(s) to pay a \$25.00 late payment fee in the event the payment is received by the Alpine Montessori School after the fifth of the month. There will also be a \$5.00 per day late fee added to all tuition payments not received by the tenth of the month.* The parties agree and acknowledge that no refunds will be given due to absences or vacations.
5. By signing this contract, the child’s parent(s) or other legally responsible adult(s) agree(s) to pay a \$300 supply and snack fee, and a \$50 standardized testing fee for the school year.
6. By signing this contract, the child’s parent(s) or other legally responsible adult(s) *agrees to pay \$5.00 per each 15 minutes the child stays at the Alpine Montessori School past the contracted times referenced in paragraph 3 of the Terms and Conditions of Enrollment and additionally agree(s) to pay \$3 per every minute the child stays at the Alpine Montessori School after 5:30 PM.*

7. By signing this contract, the child's parent(s) or other legally responsible adult(s) agree(s) that in the event a child is withdrawn from the Alpine Montessori School, *written notice of the withdrawal must be given to the Alpine Montessori School at least four weeks in advance of the date a child will be withdrawn from the school.* The parties acknowledge and agree that the notice of withdrawal must be given in writing to the Executive Director or Administrator of the Alpine Montessori School and must state the date on which the child will be withdrawn from the school. The parties agree that such written notice is not effective until it is actually received. By signing this contract, the child's parent(s) or other legally responsible adult(s) *agree(s) to pay a \$100 withdrawal fee* in the event written notice of the child's withdrawal is not given at least four weeks in advance of the date the child is withdrawn in compliance with this paragraph.
8. By signing this contract the child's parent(s) or other legally responsible adult(s) agree(s) that in the event the Alpine Montessori School undertakes legal action to collect on any monies owed pursuant to the terms of this contract, including without limitation any unpaid fees, late payment fees, fees accrued for children who stay past contracted times, or withdrawal fees, the parent(s) or other legally responsible adult(s) will be responsible and liable for any attorney's fees, court costs, or other costs reasonably expended by the Alpine Montessori School in order to collect monies owed. By signing this contract, the child's parent(s) or legally responsible adult(s) agree(s) that the Alpine Montessori School reserves the right to refuse a contract, or to terminate a contract, of any student of which the School deems that it would be in the best interest of the School refuse or terminate such a contract. Such decisions are completely within the discretion of the School.
9. The parties agree that this enrollment contract constitutes the enrollment contract in its entirety.

Will your child attend After-school Care? YES _____ NO _____

Please circle your payment method:

Annual **Semester** **Bi-semester** **Monthly**

Mother's or Legally Responsible Adult's Signature:

_____ Date _____

Father's or Other Legally Responsible Adult's Signature:

_____ Date _____

Alpine Montessori School's Representative's Signature:

_____ Date _____